

Government of West Bengal
Finance Department
Audit Branch
Nabanna, Howrah - 711102

No. 2813 - F(H),

Dated, Howrah the 3rd August, 2026

ORDER

The services of the following Three (03) Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby withdrawn from their present place of posting as shown in Column No. 3 and subsequently placed under the Officers of various Departments as shown in Column No. 4 with immediate effect –

Sl. No. (1)	Name with Designation (2)	Present Place of posting (3)	New place of posting (4)
1.	Smt. Rina Sharma (Pal), Personal Secretary.	Reserve Pool	Dr. Archana, IAS, Secretary, Self Help Group & Self Employment Department.
2	Smt. Minati Sarkar, Senior Personal Assistant.	O/o of Senior Special Secretary, Women and Child Development and Social Welfare Department.	Smt. Moumita Godara Basu, IAS, Secretary, Women and Child Development and Social Welfare Department.
3	Shri Sanjoy Kumar Gupta, Personal Secretary.	Reserve Pool	Smt. Sarmistha Das, IAS, Secretary Home & Hill Affairs Department.

This order will remain in force until further order.

Sd/-
Special Secretary to the
Government of West Bengal

P.T.O.

No. 2813 (11)- F(H),

Dated, Howrah the 3rd August, 2026

Copy forwarded for information and necessary action to:-

1. Dr. Archana, IAS, Secretary, Self Help Group & Self Employment Department.
2. Smt. Moumita Godara Basu, IAS, Secretary, Women and Child Development and Social Welfare Department.
3. Smt. Sarmistha Das, IAS, Secretary, Home & Hill Affairs Department.
4. The Sr. P.S.-I to the Additional Chief Secretary, Finance Department.
5. The P.S. to the Special Secretary, Finance Department.
6. The Joint Secretary, Finance Department, Writers' Buildings, Kolkata – 700 001.
7. Smt. Rina Sharma (Pal), Personal Secretary of this Department.
8. Shri Sanjoy Kumar Gupta, Personal Secretary of this Department.
9. Smt. Minati Sarkar, Senior Personal Assistant of this Department.
- ✓ 10. Smt. Twinkle Ghosh, Data Entry Operator of this Department.

..... For uploading the order in the website - wbsteno.gov.in.

11. Office Copy.


Joint Secretary to the
Government of West Bengal