

**Government of West Bengal**  
**Finance Department**  
**Audit Branch**  
**Nabanna, Howrah - 711102**

No. 2891-F(H)

Dated, Howrah the 7<sup>th</sup> August, 2026

**ORDER**

The services of the following Four (04) Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby withdrawn from their present place of posting as shown in Column No. 3 and subsequently placed under the Officers of various Departments as shown in Column No. 4 with immediate effect –

| Sl. No. (1) | Name with Designation (2)                                       | Present Place of posting (3)                                                      | New place of posting (4)                                                                                     |
|-------------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| 1           | Smt. Rupasree Sarkar, Senior Personal Secretary, Grade-I.       | O/o Additional Chief Secretary, Science & Technology & Bio-Technology Department. | Reserve Pool                                                                                                 |
| 2           | Shri Bikash Chandra Mandal, Senior Personal Secretary, Grade-I. | Reserve Pool                                                                      | Smt. Nandini Chakravorty, IAS, Additional Chief Secretary, Science & Technology & Bio-Technology Department. |
| 3           | Shri Madan Tudu, Senior Personal Secretary, Grade-II.           | Reserve Pool                                                                      | Dr. Vishwanath, IAS, Secretary to the Governor of West Bengal.                                               |
| 4           | Smt. Keya Das, Personal Secretary.                              | Reserve Pool                                                                      | Smt. Asita Misra, IAS, Senior Special Secretary, Tribal Development Department.                              |

This order will remain in force until further order.

Sd/-  
Special Secretary to the  
Government of West Bengal

No. 2891/1(12)-F(H)

Dated, Howrah the 7<sup>th</sup> August, 2026

**Copy forwarded for information and necessary action to:-**

1. Smt. Nandini Chakravorty, IAS, Additional Chief Secretary, Science & Technology & Bio-Technology Department.
2. Dr. Vishwanath, IAS, Secretary to the Governor of West Bengal.
3. Smt. Asita Misra, IAS, Senior Special Secretary, Tribal Development Department.
4. The Sr. P.S.-I to the Additional Chief Secretary, Finance Department.
5. The P.S. to the Special Secretary, Finance Department.
6. The Joint Secretary, Finance Department, Writers' Buildings, Kolkata – 700 001.
7. Smt. Rupasree Sarkar, Senior Personal Secretary, Grade-I of this Department.
8. Shri Bikash Chandra Mandal, Senior Personal Secretary, Grade-I of this Department.
9. Shri Madan Tudu, Senior Personal Secretary, Grade-II of this Department.
10. Smt. Keya Das, Personal Secretary of this Department.
- ✓ 11. Smt. Twinkle Ghosh, Data Entry Operator of this Department.

..... For uploading the order in the website - [wbsteno.gov.in](http://wbsteno.gov.in).

12. Office Copy.

  
Joint Secretary to the  
Government of West Bengal