

Government of West Bengal
Finance (Audit) Department
Nabanna
Mandirtala, Howrah-711102
Email ID : finreceipt-wb@bangla.gov.in

No. 318-F (H)

Dated: 28.01.2026

NOTIFICATION

The Government is pleased to appoint the following 02 (Two) Personal Assistants (Schedule. B English Stenographer), Basic Grade who is now posted in the Department/Directorate/ Offices as mentioned against her name at column (3), in the interest of public service, to the post of Personal Assistant (Schedule. B English Stenographer), Grade-II (already converted & included vide this Department's Memo. No. 2676-F (H) dated 02/05/2017 read with Memo. No. 2351-F (H) dated 11/04/2018) under the Revised Pay Structure of Level 12 (Rs. 35,800/- - 92,100/-) in the Pay Matrix under W.B.S. (ROPA) Rules, 2019 plus allowances as admissible from time to time under the orders of the Government in the Department / Directorate / Offices mentioned against their names at column (4) with effect from the dates of their joining the said post:

Sl. No.	Name	Present Place of Posting	New Place of Posting
1.	Shri Soumitra Dey Personal Assistants (Schedule 'B' English Stenographers), Basic Grade	Administrator, Forensic Science Laboratory, Government of West Bengal, 37/1/2, Belgachia Road, Kolkata-700 037	Judge, 7th Industrial Tribunal, Kolkata, West Bengal under Dte of Industrial Tribunals, Govt. of West Bengal, New Secretariat Buildings, 1, K.S. Roy Road, Kolkata-1
2.	Smt. Srabani Banerjee. Personal Assistants (Schedule 'B' English Stenographers), Basic Grade	Presiding Officer, West Bengal Food Safety Appellate Tribunal, Health & Family Welfare Department, Swastha Bhawan, Salt Lake, Kolkata-91	Director, Mass Education Extension Directorate, Govt. of West Bengal , 9 th Floor, Bikash Bhawan, Salt Lake, Kolkata-700 091

It is obligatory to release the concerned Personal Assistants (Schedule B English Stenographer), Basic Grade **within 15(Fifteen) working days from the date of issue of this Notification.**

The Personal Assistants (Schedule B English Stenographer), Basic Grade, upon joining their new assignments, are hereby requested to furnish their respective joining orders to finsteno.wb.gov.in positively within the said stipulated time frame.

Sd/-
Special Secretary to the
Government of West Bengal

P.T.O

No. 318 (11)-F (H)

Dated: 28.01.2026

Copy forward for information and taking necessary action to:

1. The Accountant General (A&E), Treasury Building, Kolkata-700 001.
2. Administrator, Forensic Science Laboratory, Government of West Bengal, 37/1/2, Belgachia Road, Kolkata-700 037.
3. Presiding Officer, West Bengal Food Safety Appellate Tribunal, Health & Family Welfare Department, Swastha Bhawan, Salt Lake, Kolkata-700 091
4. Judge, 7th Industrial Tribunal, Kolkata, West Bengal under Dte of Industrial Tribunals, Govt. of West Bengal, New Secretariat Buildings, 1, K.S. Roy Road, Kolkata-700 001
5. Director, Mass Education Extension Directorate, Govt. of West Bengal, 9th Floor, Bikash Bhawan, Salt Lake, Kolkata-700 091.
- **In response to his requisition vide Memo No. 1156 dated.02.12.2025**
6. Shri Soumitra Dey Personal Assistants (Schedule 'B' English Stenographers), Basic Grade
7. Smt. Srabani Banerjee. Personal Assistants (Schedule 'B' English Stenographers), Basic Grade
8. Sr. P.S., Grade-II to Additional Chief Secretary, Finance Department, , 'Nabanna', Howrah
9. P.S.to Senior Special Secretary, Group H (P.A Pool), , 'Nabanna', Howrah
10. Shri Saumitra Biswas, Sr. Software Developer, Finance Department, , 'Nabanna', Howrah
- For uploading the Notification in the Website of the wbsteno.gov.in
11. Office Copy


**Deputy Secretary to the
Government of West Bengal**

C / Somnath Dutta /
2026 /Promotion & Posting /
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