

**GOVERNMENT OF WEST BENGAL**  
FINANCE DEPARTMENT  
AUDIT BRANCH  
NABANNA, MANDIRTALA, HOWRAH-711 102  
E-MAIL ID: [finreceipt-wb@bangla.gov.in](mailto:finreceipt-wb@bangla.gov.in)

No. 4584-F(H)

Dated: 22.12.2025.

**NOTIFICATION**

The Governor is pleased to appoint the following two (02) Senior Personal Assistant (Bengali) as mentioned in column(2), in the interest of public service, to the post of Personal Secretary (Bengali) under the Pay Matrix of Level-17 (Rs. 67,300/- to Rs. 1,73,200/-) under W.B.S. (ROPA) Rules, 2019 [Old pay Band No. 4A (Rs. 15,600/- to Rs. 42,000/- with Grade Pay of Rs. 6,600/-)] plus usual allowances as admissible from time to time under the existing rules of the Government with effect from the dates as mentioned under column(3):

Sl. No. (1)	Name (2)	Date of Effect (3)	Remarks (4)
1.	Smt. Supriya Sarkar	30.06.2025	Two number of posts created vide this Department's Notification No. 2404-F(H) Dtd. 30.06.2025.
2.	Ruma Sengupta		

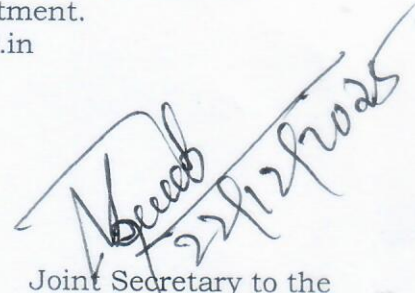
By order of the Governor  
Sd/- S. Acharyya  
Special Secretary  
Government of West Bengal  
Finance Department

No. 4584(13)-F(H)

Dated: 22.12.2025.

Copy forwarded for information and necessary action to:-

1. The Pr. Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-01.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-1, Old Khadya Bhawan, 3<sup>rd</sup> Floor 11A, Mirza Ghalib Street, Kolkata-87.
3. The Sr. P.S-II to the Additional Chief Secretary, Finance Department.
4. The Sr. P.A. to the Special Secretary, Finance Department.
5. The Private Secretary to M.I.C, Food & Supplies Department, Kolkata-01.
6. The Registrar & D.D.O, Finance Department, Nabanna.
7. The Joint Secretary, Finance Department, Group-H, Writers' Buildings, Kolkata-01.  
--- He is requested to take necessary action for fixation of pay and Service Book entry of the incumbents concerned.
8. Smt. Supriya Sarkar, Senior Personal Assistant (Bengali) of this Department.
9. Smt. Ruma Sengupta, Senior Personal Assistant (Bengali) of this Department.
10. Copy for Service Book.
- ✓ 11. Shri Saumitra Biswas, Senior Software Developer of Finance Department..
12. Smt. Twinkle Ghosh, Data Entry Operator of this Department.  
--- For uploading the order in the website - [wbsteno.gov.in](http://wbsteno.gov.in)
13. Office Copy.

  
Joint Secretary to the  
Government of West Bengal